

Campus Committees

SHARED GOVERNANCE

1. East Los Angeles College Shared Governance Council (ESGC)

Purpose: Implementing shared governance at ELAC by ensuring the representation and involvement of all groups and constituencies in the development of policies in a participative, objective, and constructive manner. Also to function in an advisory capacity to the college President on a variety of policy matters regarding academics, business, and personnel.

Meetings: 2nd and 4th Mondays 1:30-3:00, E7-315

Chairs: David Senensieb, x8131 (Math)—AS and Richard Guy, x8755

1a. Budget

Purpose: To review the budget and present guidance to ESGC regarding budgetary matters.

Meetings: 1st and 3rd Mondays 1:30-2:30

Chair: Jeffrey Hernandez, x8824 (Social Sciences)—AS and Erlinda de Ocampo, x4110 (Administrative Services)

STRATEGIC PLANNING

1. Program Review and Viability

Purpose: Develops program review and program viability policies and procedures. Establishes validation teams and oversees the Program Review and Viability process

Meetings: Once a month.

Chairs: Jeffrey Hernandez, x8824 (Social Sciences) and Leonor Perez, x4138

2. Educational Planning

Purpose: Completes the Educational Master Plan; determines educational needs of the college and makes recommendations of its revisions and funding for components from ESGC. Established under the auspices of the Academic Senate as defined in Title 5 (academic and professional matters) to address issues related to its educational program, including academic programs and enrollment issues, such as strategies to manage enrollment during active enrollment periods.

Meetings: 3rd Tuesday 2:00-3:30

Chairs: Karen Daar, x5374 (Anthropology, Geography, Geology) and Richard Moyer, x8676

2a. Distributive Learning/Distance Education

Purpose: Maintain quality standards for DL offerings, ensure faculty demonstrate proficiency in DL instructional delivery methods.

Meetings: 3rd Wednesday 2:00-3:30

Chair: Wendy Bass, x5313 (Child, Family & Education Studies)

2b. Matriculation

Purpose: To provide seamless Matriculation for students. Topics include: English and Math course levels as they relate to Assessment Instrument tools and research; Academic and Progress Probation, PD course offerings; Early Alert process; Assessment and Orientation process; and Prerequisite Enforcement.

Meetings: 4th Wednesday 1:30-3:00.

Chair: Suzette Morales, x5351 (Counseling)

2c. Off-Site

Purpose: To discuss academic, student services and facilities issues related to all off-site locations of East Los Angeles College, and to develop recommendations to ensure quality educational programs are offered at off-site locations.

Meetings: 4th Wednesday 3:00-5:00 or 4th Friday 1:00-3:00 (Meeting times alternate monthly, and may be changed on a semester-to-semester basis depending on committee member schedules and general availability)

Chairs: Gabriella Lopez, 357-6214 (Library) and Al Rios, 357-6200

2d. Student Learning Outcomes (SLO)

Purpose: To implement campus-wide Student Learning Outcomes and assessment of all outcomes.

Meetings: 2nd Wednesdays 3:00-5:00, Library Conference Room

Chair: Anthony Samad, x8829 (Social Sciences)

2e. Student Success

Purpose: To holistically investigate and offer strategies to promote greater student success, focusing on those areas not covered by the Transfer Committee, in particular, remediation/developmental courses, learning communities, and matriculation issues.

Meetings: 1st Wednesday 1:30-3:00

Chair: Alex Immerblum, x8868 (English)

2f. Transfer

Purpose: To promote transfer of students to four-year institutions; and to provide a forum for faculty discussion of ways to improve transfer.

Meetings: 3rd Friday 10:00-12:00

Chairs: Armida Ornelas, x8937 (Social Sciences) and Paulina Palomino, x8977(Counseling)

3. Facilities Planning

Purpose: Address issues regarding the college facilities planning. Completes the Facilities Master Plan; determines the projected space needs for the next 5 – 10 years based on each department's program needs and growth projections, bond project review and programming; provides solid documentation of funding requests to the State; meets the objectives articulated in the Educational Master Plan, and modifies / restructures current facilities in conformity with State Utilization Standards.

Meetings: 1st and 3rd Thursday 2:00-3:30

Chairs: Chris Turk, x5491 (Art) and Richard Guy, x8755

4. Technology Planning

Purpose: To address issues regarding the college's use of technology. Completes the Technology Master Plan; determines the technology needs of the college and requests funding from EBPAC.

Meetings: 4th Thursday 1:30-3:00

Chairs: Wendy Bass, x5313 (Child, Family & Education Studies) and Gonzalo Mendoza, x5397

Academic Senate:

1. Academic Integrity

Purpose: To provide appropriate ethical standards and expectations for students in the classroom.

Meetings: Ad hoc.

Chair: Gayane Godjoian, x8645 (Chemistry)

2. Academic Rank

Purpose: To deliberate on the qualifications of faculty members and to submit recommendations for appropriate academic rank to the President of the College as is provided in the District Senate plan for the Establishment of Academic Rank in Colleges of the Los Angeles Community College District.

Meetings: At least twice a semester. Ad hoc.

Chair: Suzanne Spangler, x8655 (English)

3. Chair's Council

Purpose: To discuss problems in common; suggest solutions to problems; refer problems, solutions, suggestions to appropriate bodies on campus; and bring items from Academic Affairs to the department chairs.

Meetings: Once a month.

Chair: Adrian Banuelos, x8726 (Automobile Technology)

4. Constitution and By-Laws

Purpose: To review and revise the constitution and/or by-laws of the Academic Senate.

Meetings: Ad hoc.

Chair: Vacant.

5. Curriculum

Purpose: Under the auspices of the Academic Senate. Review all curriculum, renewal, and recommendation of curriculum to be approved by the Board of Trustees. To review and approve for recommendation to the Senate courses and programs for the college including course change requests, advanced class status, associate degree and certificate applications, skills certificates, etc.

Meetings: 3rd Tuesday and two Thursdays per month 12:10-1:35

Chair: Karen Daar, chair x5374 (Anthropology, Geography, Geology)

6. Elections---UNDER CONSTRUCTION

7. ESL

Purpose: Coordination of ELAC ESL classes, ESL development, and other ESL issues.

Chair: Sharon Allerson, x8557 (English)

8. Ethics—UNDER CONSTRUCTION

9. Faculty Hiring and Policies

Purpose: To review and update the ELAC Faculty Hiring and Policy Procedures agreement, and guide departments through the hiring process.

Meetings: Ad hoc.

Chair: To be determined.

10. Honors Advisory

Purpose: To establish and promote the Honors Program.

Meetings: Ad hoc.

Chair: Suzanne Spangler, x8655 (English)

11. Phi Theta Kappa

Purpose: To establish and promote a student Honors society.

Meetings: Monthly.

Chair: Allison Davis, x8877 (Life Sciences)

12. Professional Development Advisory

Purpose: To establish FLEX/Professional Growth opportunities and Professional Development policy for faculty. To review, revise, and update the Faculty Handbook as needed.

Meetings: Last Tuesday of each month 12:00-1:30

Chair: Evelyn Escatiola, chair x8757 (Library)

13. Scholarship

Purpose: To disburse “General Scholarships”.

Meetings: Ad hoc.

Chair: Viviana Castellon, x4128 (Math)

14. Senate Executive

Purpose: To discuss and find solutions for issues to be addressed by the Academic Senate.

Meetings: Twice a month.

Chair: Alex Immerblum, chair x8868 (English)

Academic Senate/Administration

1. Accreditation

Purpose: To conduct self-study to determine how well the college meets the standards for excellence established by the Accrediting Commission for Community and Junior Colleges (ACCJC).

Meetings: Ad hoc.

Chair: Brenda Baity, chair x8932 (CAOT)

2. Catalog

Purpose: To review, revise and update the college catalog.

Meetings: Ad hoc.

Chair: Vacant.

3. Financial Aid

Purpose: To inform students on the financial resources available for their education.

Meetings: Ad hoc.

Chairs: Robert West, x8115 (Anthropology, Geography, Geology) and Oscar Valeriano, x4122

4. Graduation

Purpose: Establish a committee so that faculty, staff and students can participate in this important event. Review graduation ceremony procedures on an ongoing basis and ensure that every graduation ceremony is successfully accomplished.

Meetings: Once a month.

Chairs: Benjamin Hernandez, x8921 (Women's P.E.) and Sonia Lopez, x3794

5. Joint Hires

Purpose: A faculty position hiring committee under the auspices of the Academic Senate to recommend hiring prioritization for tenure track faculty positions and temporary replacement faculty positions.

Meetings: Ad hoc.

Chairs: Laura Ramirez, x and Alison Davis, x8877—Chair's Council

6. Student Grievance

Purpose: A presidential-standing committee composed of students, faculty and administrators, to evaluate student(s) grievances and to provide a prompt equitable means for resolving student(s) grievances.

Meetings: Ad hoc.

Chair: Sonia Lopez, x3794

7. State Equipment Grants

Purpose: To review department requests for State Equipment grants and delegate them according to need.

Meetings: Two per academic year.

Chair: Gayle Brosseau, x8198

Academic Senate/Administration/AFT

1. Calendar Committee

Purpose: To conduct an assessment of the educational and workplace needs of the college's students and local community service area. This assessment will serve as the basis for recommending a calendar option that meets the college's needs. The recommendation of the Calendar Committee and assessment of needs report shall be submitted to the College President and the AFT Chapter President for final approval or disapproval.

Meetings: Ad hoc.

Status: To be reactivated as needed.

2. Conference/Tuition

Purpose: To approve and determine the amount of disbursement for full- and part-time faculty who attend conferences/conventions, and to approve and determine the amount of tuition reimbursement for full- and part-time faculty to partially cover the cost of tuition for enrollment in accredited colleges or universities.

Meetings: Third Tuesday of every month 1:30-3:00

Chair: Lydia Rudametkin, x8630 (Counseling)

3. Minors in College

Purpose: Review enrollment applications from 1st thru 8th grade students (6-14 years old).

Meetings: Ad hoc.

Chair: Richard Moyer, x8676

4. Opening Day

Purpose: To organize faculty activities for the on-campus Opening Day meeting held once a year.

Meetings: Ad hoc.

Chair: Evelyn Escatiola, x8757 (Library)

Other Campus Committees/Groups with Faculty Representation

1. Mentoring

Purpose: To pair experienced and knowledgeable faculty together with students.

Meetings: Ad hoc.

Coordinator: Linda Elias, x8862 (English)

2. ELAC Women's & Men's Center

Purpose: A committee composed of East Los Angeles college faculty and staff in conjunction with state and local political offices, area businesses and community organizations who will provide among other services to students emotional and psychological support, information to prevent sexual assault or domestic violence, counseling for drug dependency, sexual assault and emotional abuse, basic testing for sexually transmitted infections, HIV, and AIDS, issues surrounding drug dependency and Gay and Lesbian challenges, and nutrition education.

Meetings: Twice a month.

Chair: Marilyn Ladd, x8920 (Women's P.E.)

3. Work Environment

Purpose: To ensure a safe, healthful and sanitary work environment conducive to effective teaching and learning.

Meetings: 1st and 3rd Tuesday 12:15-1:30

Chair: Wendy Bass, x5313 (Child, Family & Educational Studies)