

**Educational Plan Subcommittee
East Los Angeles College
Minutes**

Tuesday, January 16, 2007

Present: Karen Daar, Cathleen Rozadilla, Suzette Morales-Guerra, Renee Martinez,
David Beaulieu, Gayane Godjoian, Daniel Ornelas

Guests: Lisa Stallworth

- I. **Call To Order:** The meeting was called to order at 2:10 p.m. K. Daar added to the agenda “Review of Approved SLO Core Competencies”.
- II. **Approval of November 21, 2006 Minutes:** Not available. Postponed to the February meeting.
- III. **Approval of December 19, 2006 Minutes:** *M/S/P (R. Martinez/S. Morales-Guerra)* to approve the minutes of December 19, 2006.
- IV. **Student Success:** D. Beaulieu reported that the District Strategic Plan had received many compliments from the Student Success Board Committee, and is now moving to the Board of Trustees for formal approval. A soon-to-be created District Planning Committee (DPC) will oversee its implementation. Since two-fifths of the District’s Strategic plan is focused on student success issues, the local Academic Senate Presidents will be members. D. Beaulieu also reported that the English Basic Skills Task Force, which meets monthly at LACC on Fridays 11:00-1:00, held its third meeting to investigate altering the English pipeline. The Task Force is also reviewing best practices statewide. In March, representatives from La Guardia Community College in New York, a college that has experienced great strides towards student success, will meet primarily with English faculty to discuss their efforts. D. Beaulieu also informed the EPSC that some Math faculty have discussed the benefits of creating a Basic Skills Department or Academy, wherein certain faculty can focus their energies primarily on basic skills. Other “best practices” being discussed includes offering modular units (to give students short-term satisfaction of completing something); expanding English courses from three to five units; and pairing Personal Development courses with English courses (the latter having considerable success at Mt. Sac and WLAC.)
 - a. R. Martinez informed the EPSC that some Vice Presidents across the District expressed concern that budget and human resource representatives were not included in the proposed membership of the DPC.
 - b. D. Ornelas commented that, during the Fall semester, the Adelante program paired Personal Development 20 (a three-unit course) with English and Math. However, three units in Personal Development proved to be too much for students, so the Spring semester will instead offer four sections of Personal Development 1 (a one-unit course). He further added

that the PUENTE course's fifth unit ties in directly with class assignments given in English 55.

- V. **SLO Core Competencies:** K. Daar circulated the EPSC-approved draft of SLO Core Competencies. She explained that although the draft was already forwarded online to the ESGC, to be approved at its next meeting, D. Beaulieu (who also sits on the ESGC) requested additional, minor revisions to ensure clarity. If the EPSC consents to the following revisions:

- a. capitalizing the "I" in "internet";
- b. changing the second bullet under "Ethical and Moral Development" to read "Accept responsibility for maintaining appropriate behavior in an academic setting and a mental attitude conducive to learning"; and
- c. under "Cultural Respect and Tolerance" move "religious differences" to the second bullet and delete the repetition of "races" from the second bullet,

she will forward the changes to the ESGC before the body approves the document. The EPSC agreed to accept the revisions once D. Beaulieu obtains A. Samad's (East's SLO Coordinator) consent.

- VI. **Proposal to Switch to a Six-Year Educational Plan:** K. Daar reiterated to the EPSC L. Perez's reasons supporting the college to move from a three-year Educational Plan to a six-year. These included that the Educational Plan does not significantly change from one three-year period to another (evidenced by the fact that many items listed on the 2003-2006 plan had not been achieved). K. Daar countered that one of the reasons why many action items were not accomplished was because the college admittedly did not have a workable plan. Instead, the 2003-2006 plan was thrown together quickly for accreditation purposes. Unfortunately, since the college was instructed to model the revised Educational Plan after the District Strategic Plan (which never existed before and is only now being submitted to the Board for approval), the college is experiencing a similar rush to complete its plan. Still, she argued, the college is currently in a different position than it was before in that it is now creating a functional plan that can be continuously referred to and revised each year. The EPSC agreed to discuss the proposal more at the next meeting.

- a. R. Martinez commented that six years is a long time to wait, as there already is a tendency for the college to procrastinate. She suggested that since the college now requires units to submit annual updates for Program Review, and is accountable to the District for its goals, the Educational Plan could change substantially in a shorter period of time.
- b. D. Beaulieu suggested that it may be premature to settle on the term of a plan until the college obtains a sense of the new District plan and of how ambitious the plan actually is. He commented that the college may opt to link its plan with the District Strategic Plan's schedule, to be revised every five years. The EPSC also needs to consider an implementation strategy, identifying which entity will be accountable for each item listed. He further suggested that, in a shared governance effort,

the college needs to prioritize the plan to some extent, perhaps to list only those items the college truly wants to get done.

- VII. **Educational Plan:** The EPSC reviewed the first draft of the Educational Plan that was distributed at the December meeting. K. Daar instructed the EPSC to identify if any items listed were “operational”, as there would be no need to include them in the plan. The EPSC also focused on the wording of the three goals, modeled after three goals listed in the District Strategic Plan, and some of the action items. The EPSC agreed to the following changes:
- a. Delete the equation “ACCESS + ACCOUNTABILITY = STUDENT SUCCESS”
 - b. Goal #1—Delete “*the greater Los Angeles*” and insert “*our service*”
 - c. Have Research and Planning Office address the issues associated with 1.2g, 1.5b, and 1.6b and make the necessary corrections
 - c. 1.2i—change “Weekend College” to “weekend course”
 - d. 1.7b—change “(registration, assessment, and financial aid application review)” to “(registration and assessment)”
 - e. delete 1.9
 - f. delete 2.17j
 - g. Goal #3—delete “*the College*”

- VIII. **Items from the Floor:** None.

Meeting adjourned 3:30 p.m.

Respectfully Submitted,
Karen Daar, EPSC Chair