

**Educational Plan Subcommittee**  
**East Los Angeles College**  
**Minutes**

Tuesday, February 20, 2007

Present: Karen Daar, Cathleen Rozadilla, Suzette Morales-Guerra, Renee Martinez, David Beaulieu, Gayane Godjoian, Daniel Ornelas, Oscar Valeriano, Anthony Samad, Richard Moyer, Dennis Villacorte

Guests: Lisa Stallworth

- I. **Call To Order:** The meeting was called to order at 2:10 p.m. K. Daar added to the agenda “SLO Committee—report from Anthony Samad”.
- II. **Approval of November 21, 2006 Minutes:** *M/S/P (Beaulieu/Valeriano)* to approve the minutes of November 21, 2006.
- III. **Approval of January 16, 2007 Minutes:** *M/S/P (Beaulieu/Morales-Guerra)* to approve the minutes of January 16, 2007.
- IV. **Institutional Effectiveness Accountability Report:** L. Stallworth distributed a draft of ELAC’s response to the Accountability Report for Community Colleges (ARCC). K. Daar explained that the college was given a short timeline to produce a 500-word maximum response to numbers listed in eight categories associated with student achievement. The Office of Research and Planning was charged to forward a nearly complete draft to the EPSC for its stamp of approval. D. Beaulieu and R. Moyer expressed concern regarding the validity of the data included. Many legislators will review the document, and the college will not have another chance to formulate a response. K. Daar requested that the Academic Senate President and the Vice Presidents of Academic Affairs to work with the Dean of Research and Planning to ensure that the document accurately represents the college’s student body.
  - a. R. Martinez pointed out that ELAC’s Vocational Education program success rates were higher than any other college in the region.
  - b. D. Beaulieu suggested that the response should focus more on the proactive activities the college is currently involved in to raise the numbers. He also stated that more faculty should have been involved in the process.
- V. **Program Review and Revised Educational Plan:** L. Stallworth distributed a document to assist the committee in its review of the current draft of the educational plan. K. Daar informed the EPSC that she has not yet received a response to her initial questions and comments submitted to the Office of Research and Planning. She also requested committee members to forward to her any recommendations, revisions, and additions for the plan so that a complete draft may be circulated to the rest of the college community for comments. D. Beaulieu questioned whether or not the institutional commitment to Basic Skills was expressed sufficiently. He also questioned whether compressing action items under only three goals was adequate, and

suggested that the plan needed more work in its organization. A discussion ensued regarding the charge of the EPSC and the relationship of the Educational Plan to the Facilities and Technology Plans and to the college's Strategic or Institutional Plan. The EPSC recommended that further discussion on this issue to be conducted at the ESGC. The EPSC agreed to make the following changes to the current draft of the educational plan:

- a. 2.4f—change “chair” to “faculty”
- b. 2.5e—change the wording so as to express increasing transfer awareness and student service activities for evening students
- c. 2.5g—incorporate the idea of literacy issues for students in general
- d. 2.18a—delete “by Bond A/AA funds”, “the following”, and #1-16, and add a period after “projects”
- e. 3.1—change “Institutional Effectiveness” to “Research Prioritization”
- f. 3.5e—delete
- g. 3.9k#5—delete

- VI. **Implementation Strategy: Responsibilities:** Discussion postponed to the next EPSC meeting.
- VII. **Proposal to Switch to a Six-Year Educational Plan:** Continued discussion on this issue was postponed to the next EPSC meeting, when the Dean of Research and Planning could expand more on potential benefits. However, the EPSC, in general, did not express much support for the change.
  - a. L. Stallworth informed the EPSC that City, Valley, West and Mission colleges update their plans every six years, and Harbor College every two years.
  - b. A. Samad questioned if six-year plans were set according to accreditation deadlines.
- VIII. **SLO Committee:** A. Samad distributed documents reflecting SLO development activities across the campus and SLO goals and objectives. An SLO assessment workshop will be held April 20. He informed the EPSC that the SLO Committee established a taskforce to analyze how to utilize effectively resources, and found that the assessment piece is significantly under-resourced. In order to have SLOs implemented for all units by the time of accreditation in Spring 2008, he proposed that the college's .8 collective reassignment for SLO development be increased to 1.8, including three faculty facilitators at .4, over the next few years. He explained that the current .8 allocation is much less than at other colleges, including Pierce (1.2), City (1.6), and Mt. Sac (3.4). In fact, the college's President even suggested that faculty incentives should be offered to get the job done. A. Samad further reported that, currently, 100% of the college's academic units are involved in at least one SLO activity. He also suggested that SLOs be a standing item on the Chairs Committee agenda.
  - a. D. Beaulieu commented that the college needs a clearer sense of what is expected by the Accreditation team. He also reminded the EPSC that SLOs are an effective way to get colleagues talking about educational issues in a way that they never have done before.

b. R. Moyer stated that if faculty members are not responsive to working on SLOs, their Deans should be informed and their evaluations reflect the lack of responsiveness as an example of not fulfilling contractual obligations.

c. D. Villacorte stated that adjuncts are an untapped labor source.

IX. **Items from the Floor:** None.

Meeting adjourned 3:55 p.m.

Respectfully Submitted,

Karen Daar  
EPSC Chair