

**Educational Plan Subcommittee  
East Los Angeles College  
Minutes**

Tuesday, October 16, 2007

Present: Karen Daar, Renee Martinez, Richard Moyer, Kerrin McMahan, Leonor Perez, Danielle Fallert, Oscar Valeriano, Gayane Godjoian, Alex Immerblum, Al Rios, Ran Gust, Dennis Villacorte, Jeff Hernandez

Guests: Ryan Cornner

- I. **Call to Order:** The meeting was called to order at 2:12 p.m.
- II. **Approval of August 21, 2007 Minutes:** *M/S/P (A. Immerblum/O. Valeriano)* to approve the minutes of September 18, 2007.
- III. **SLO Committee:** SLO Committee report postponed to the next EPSC meeting.
  - a. O. Valeriano asked why many faculty members seem to be resistant to SLOs and SLO software, such as e-Lumen, which could potentially assist units in their SLO assessment.
  - b. A. Immerblum responded that the college needs to be smart about how it assesses SLO data, and some faculty question whether or not e-Lumen is the best program. Also, the manner in which e-Lumen was presented by the vendor was counter to how some departments have been collecting data. He further indicated that collaboration is needed between the SLO Coordinator and the college's I.T. Department in deciding on the type of program needed by the college for SLO development and assessment.
  - c. K. Daar responded that it would not be prudent to purchase a system for the campus if the faculty will not make use of it. She added that the SLO Committee is interested in reviewing other programs available.
  - d. L. Perez added that some faculty members are just starting to realize that they now must become computer literate and be able to manipulate data. For some, this is a big transition.
  - e. R. Martinez stated that it was her belief that the evidence gathered through SLOs will be helpful in how instructors teach their classes. She also suggested for the SLO Coordinator to contact a faculty member from another college that is using e-Lumen to do a demo for East's faculty.
- IV. **Revised Educational Plan:** K. Daar informed the EPSC that she, A. Immerblum, and L. Perez will meet the next day to discuss revising the Student Success Committee's portion of the Educational Plan. She plans to present the Educational Plan to the EPSC for final approval at its next meeting. If approved, the plan will be submitted to the Senate and distributed to the campus community through the college's website, hardcopies, and town hall meetings. Afterwards, it will be presented to the Shared Governance Council. The EPSC also discussed at length data from 2002-2007 distributed by L. Perez. The data reflected retention and enrollment rates, persistence and

achievement of students, financial status of students, measures of progress, and annual FTES (Sheriff's and Fire Department students were not included in the retention numbers, but were included in the total numbers). The data showed that the college has a high recruitment rate, but does not retain students successfully (losing as much as 25%). From one year to the next, little change is reflected in success and transfer rates. L. Perez commented that recruitment efforts are not worth much if the college cannot retain its students. She stated the next steps are to find out who these students are descriptively, do a few focus groups to discover the problems, and ensure that solutions are present in the college's Educational Plan. East also needs to develop ways to measure the effectiveness of its college programs. The EPSC approved the following changes to the Educational Plan:

- a. 1.1A—change "...6-11<sup>th</sup> grade" to "...6-12<sup>th</sup> grade"
- b. 2.5A—change "...specifically under-represented, single parents and students with children and working students" to "... (e.g. single parents, students with children, working students, etc.)" AND add Student Services to the list of Responsible Entities
- c. 2.11—add "Strengthen and develop faculty awareness of 'The Transfer Process, Requirements and Deadlines' for public and private institutions." AND "Explore the feasibility of hiring a communication specialist who would focus on graphics, logo, flyers, announcements, newsletters, student email blasts, faculty email blasts, etc."
- d. 2.11H--change "Vocational Education" to "Career Tech"
- e. 2.13—add "Offer job listing information on the ELAC website"
- f. 2.13C—add "and assessment" after "career counseling"

V. **Research Prioritization:** Postponed to the next EPSC meeting.

- VI. **Student Success Committee:** A. Immerblum reported that the Student Success Committee has developed preliminary drafts of the four matrices of the Basic Skills Self-Assessment.
- a. L. Perez recommended for the matrices to be distributed to the Academic Senate and to the ESGC for further review.
  - b. R. Moyer suggested for the Student Success Committee to hold a special meeting to discuss the feasibility of hiring an outside consultant for instituting Basic Skills reform through the campus.

VII. **Definition of Retention:** K. Daar reported that the ESGC suggested for one of the college's committees to create East's own definition of retention. The EPSC agreed that this task would be under its purview.

VIII. **Items from the Floor:** None.

Meeting adjourned 3:28p.m.

Respectfully Submitted,

Melissa Rabago  
Senior Office Assistant, Academic Affairs  
And Karen Daar, EPSC Co-Chair

